Figure 483: Selecting view options for Calc

Anchor

If an inserted object, such as a picture, is anchored to a cell, an image of an anchor will appear in the cell to which the object is anchored.

Text overflow

If a cell contains text that is wider than the width of the cell, the text is displayed over empty neighboring cells in the same row. If there is no empty neighboring cell, a small triangle at the cell border indicates that the text continues. If this option is selected, text will wrap inside the cell and the height of the row will expand to accommodate the hight of the expanded cell.

Show references in color

Select this option to provide a visual aid to assist the editing of a formula. Each reference is then highlighted in color in the formula, and the referenced cell range is enclosed by a colored border as soon as the cell containing the reference is selected for editing.

Figure 484: Formula references – visual aids

Window section

The following elements of the spreadsheet window can be made visible or invisible: column and row headers, horizontal and vertical scroll bars, sheet tabs, and, if an outline has been defined, outline symbols.

If the **Sheet tabs** option is not selected, you can only switch between the sheets by using the Navigator.

The **Summary on search** option controls the display of the Search Results dialog, which is described in detail in Chapter 2, Entering, Editing, and Formatting Data.

Visual Aids section

Grid lines

Grid lines are the borders around the cells of a spreadsheet when viewed onscreen. The options are: **Show**, **Show on colored cells**, or **Hide**. If grid lines are hidden, tables will be