

Using the Function Wizard

The most commonly used input method is the Function Wizard (Figure 233). To open it, choose **Insert > Function**, or click the **Function Wizard** icon on the Formula Bar, or press *Ctrl+F2*. The Function Wizard provides the same help features as the Functions deck, but adds fields in which you can see the result of a completed function, as well as the result of any larger formula of which it is part.

Select a category of functions to shorten the list, then scroll down through the named functions and select the required one by double-clicking on it. The available categories within the Function Wizard, and the number of functions available in each category, are given in Table 12. When you select a function its description appears on the right-hand side of the dialog. Optionally you can type the function name in the search box and the search narrows on each character inserted (Figure 233).

Table 12: Function categories in the Function Wizard

Category	Number of functions in category
Add-in	48
Array	15
Database	12
Date&Time	36
Financial	63
Information	21
Logical	11
Mathematical	82
Spreadsheet	22
Statistical	151
Text	47

The Function Wizard now displays an area to the right where you can enter data manually in text boxes or click the **Shrink** button to shrink the Function Wizard so you can select cells from the sheet.