

Figure 299: Consolidate dialog

Consolidation settings

In the Consolidate dialog, expand the *Options* section to access the the settings shown in Figure 300.

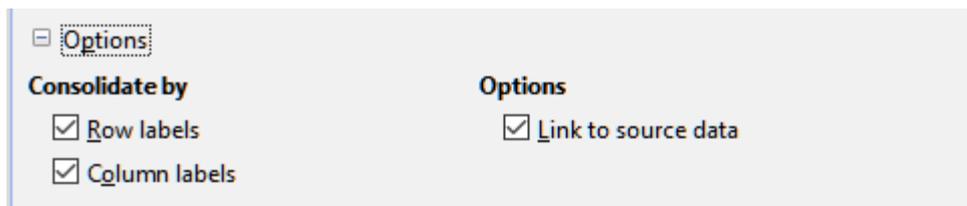


Figure 300: Consolidate dialog – Options section

Consolidate by

In this section, choose whether to consolidate your source data ranges by their range position or by matching labels. Consolidation labels must be contained within each range, and the text of corresponding row or column labels must match for the rows or columns themselves to be combined.

- **Row labels** – Consolidates rows by matching label. If this option is unchecked, the tool will consolidate rows by position instead.
- **Column labels** – Works the same as **Row labels**, but with columns instead.

Options

Select **Link to source data** to add formulas in the target range that link back to values in the source ranges. When you select this option, any changes you make in the source ranges will automatically update values in the target range.