Figure 402: Insert OLE Object dialog with
***Create from file** option selected*

2) Click **Search**, select the required file in the file browser dialog, and then click the **Open** button.

✅ **Note**

This facility is not limited to LibreOffice files; you can create OLE objects using existing files from many other applications.

3) To insert the object as a link to the original file, select the **Link to file** option. Otherwise, the object will be embedded in your document.

4) If you want the object to appear as a selectable icon, rather than a section of your file, select the **Display as icon** option.

5) Click the **OK** button. A section of the inserted file is shown in the document. If your source spreadsheet has multiple sheets, it's possible to navigate between them in the edit mode.

Other OLE objects

Under Windows, when you select the **Create new** option on the Insert OLE Object dialog, there is an extra entry *Further objects* in the *Object Type* list.

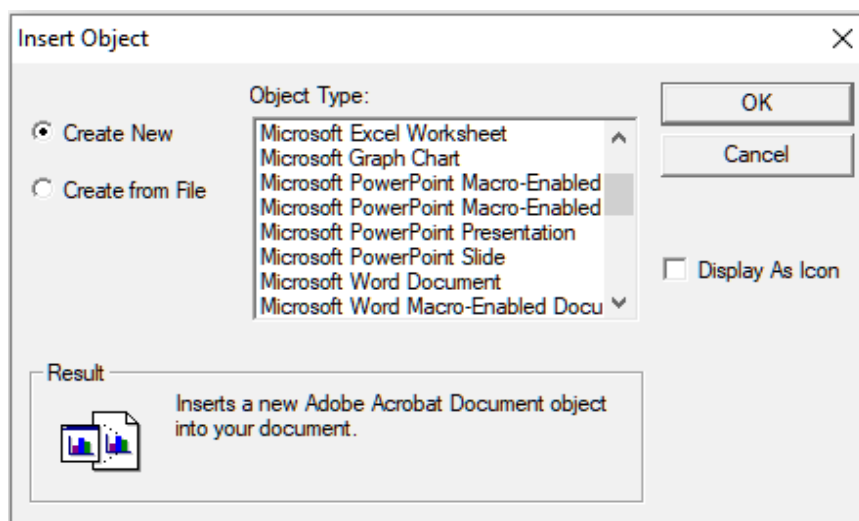1) Double-click on the entry *Further objects* to open the Insert Object dialog (Figure 403).

Figure 403: Inserting an OLE object under Windows