

- **Add** – adds the number format code that you entered to the user-defined category.
- **Edit Comment** – adds a comment to the selected number format.
- **Remove** – deletes the selected number format.
- **Preview field** – displays a preview of the current selection.

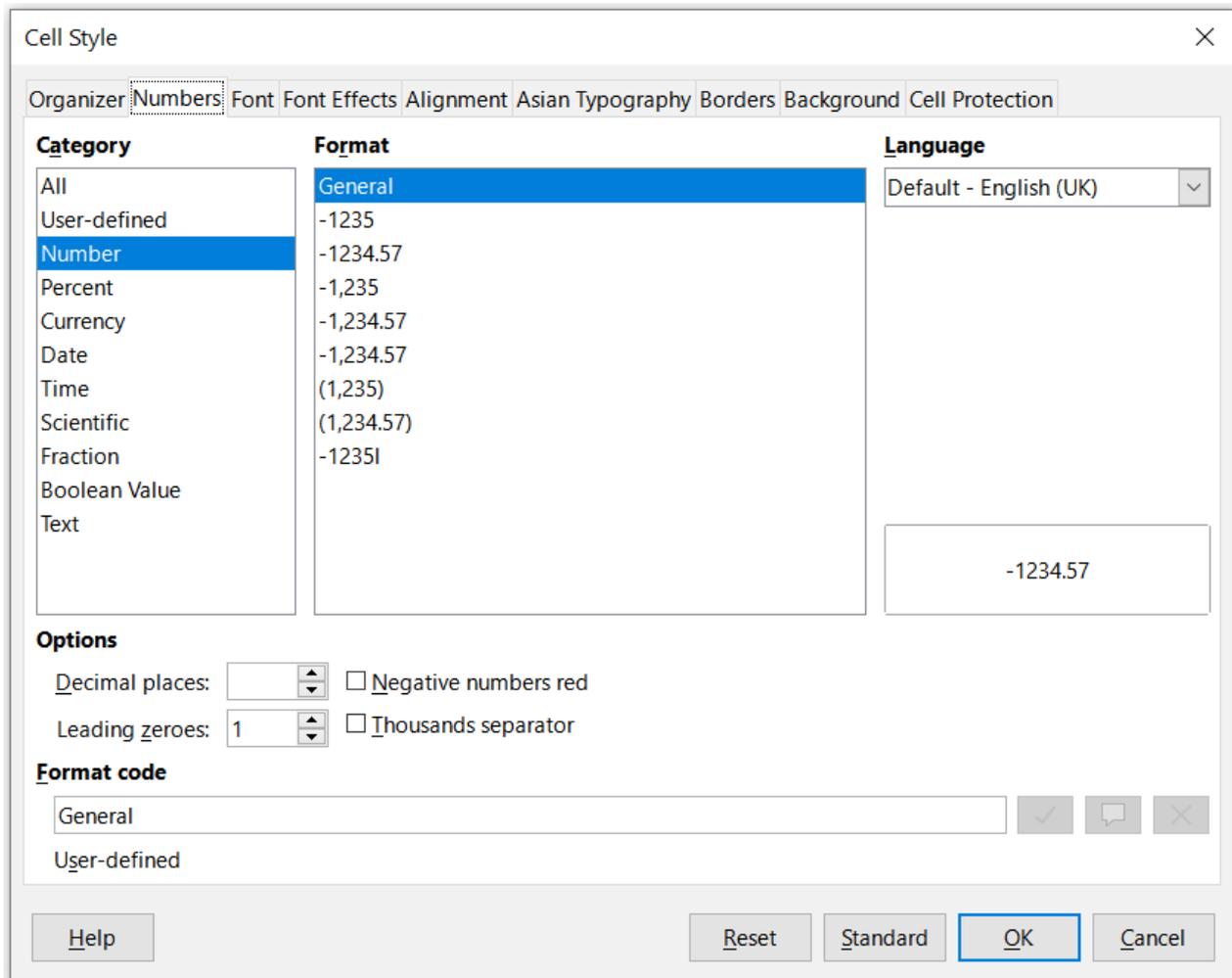


Figure 162: Cell Style dialog – Numbers tab

Font tab

Depending on your language settings, you can change the formatting for the following font types on this tab – Western text font (Latin character sets), Asian text font (Chinese, Japanese, or Korean character sets), and Complex text layout font (right-to-left text direction). Figure 163 shows the *Font* tab of the Cell Style dialog when the **Asian** and **Complex text layout** options are selected in the *Default Languages for Documents* area of the **Tools > Options > Language Settings > Languages** page. The layout of the *Font* and *Font Effects* tabs are modified if either of these two options is deselected.

- **Font** – select an installed font from the list.
- **Style** – select the formatting you want to apply, for example bold, Italic, or underline.
- **Size** – select or enter the font size that you want to apply. For scalable fonts, you can also enter decimal values. If you are creating a style that is based on another style, you can enter a percentage value or a point value (for example, 2 pt or 5 pt).