Figure 383: New Document controls on the Hyperlink dialog

The *Further Settings* section on the Hyperlink dialog has some commonality for all the hyperlink categories, although some choices are more relevant to some types of links and the *Text* option is omitted from this area for Internet hyperlinks.

- Set the value of **Frame** to determine how the hyperlink will open. This applies to documents that open in a web browser. Options are *_top*, *_parent*, *_blank*, and *_self*.

- **Form** specifies if the link is to be presented as text or as a button.

- **Text** specifies the text that will be visible to the user. If you do not enter anything here, Calc will use the full URL or path as the link text. Note that if the link is relative and you move the file, this text will not change, though the target will.

- **Name** is applicable to HTML documents. It specifies text that will be added as a NAME attribute in the HTML code behind the hyperlink.

- **Events** button: this button will be activated to allow Calc to react to events for which the user has written some code (macro). This function is not covered further in this chapter.

Editing hyperlinks

To edit an existing text hyperlink:

- If the **Tools > Options > LibreOffice > Security > Security Options and Warnings > Options > Ctrl-click required to open hyperlinks** option is selected, then click the cell containing the hyperlink. Select **Insert > Hyperlink** on the Menu bar, or click the **Insert Hyperlink** icon on the Standard toolbar, or press *Ctrl+K*.

- Select the cell containing the hyperlink. In some cases you may need to select a nearby cell that does not contain a hyperlink and use the arrow keys to move the selection to the hyperlink cell. Select **Insert > Hyperlink** on the Menu bar, or click the **Insert Hyperlink** icon on the Standard toolbar, or press *Ctrl+K*.

- Right-click on the hyperlink and select the **Edit Hyperlink** option in the context menu.

In all cases, Calc opens the Hyperlink dialog, enabling you to modify the characteristics of the hyperlink.

For a button hyperlink, the spreadsheet must have the form design mode enabled in order to edit the hyperlink. With the button selected, select **Insert > Hyperlink** on the Menu bar, or click the **Insert Hyperlink** icon on the Standard toolbar, or press *Ctrl+K*. Make your changes and click **OK**.

If you need to edit several hyperlinks, you can leave the Hyperlink dialog open until you have edited all of them. Be sure to click **Apply** after each one. When you are finished, click **Close**.

You can also edit a button hyperlink by selecting the button (with form design mode enabled), right-clicking, and selecting **Control Properties** in the context menu. Calc displays the Properties