*Figure 284: Selecting the field for the subdivision*



*Figure 285: After the drill down*

To hide the details again, double-click on the cell Golf or choose **Data > Group and Outline > Hide Details**.

The pivot table remembers your selection (in our example the field **Employee**) by adding and hiding the selected field, so that for the next drill down for a field in the **Category** column the dialog does not appear. To remove the selection **Employee**, open the Pivot Table Layout dialog and delete the unwanted selection in the *Row* or *Column Fields* area.

• The active cell is a data field. In this case, drill down results in a listing of all data entries of the data source that aggregate to this value.

In our example, if we double-click on the cell with the value $18,741 from Figure 283, we would have a new list of all data sets that are included in this value. This list is displayed in a new sheet.



*Figure 286: New sheet after the drill down for a value in a data field*

## Filtering

To limit the pivot table analysis to a subset of the information that is contained in the data basis, you can filter the pivot table results.