

	A	B	C
1	1	8	9
2	2	7	10
3	3	6	11

Figure 425: Enter numbers into cells A1:C3

- 3) Select cell A3, which contains the number 3, and use **Edit > Copy** on the Menu bar to copy the value to the clipboard.
- 4) Select all cells in the range A1:C3.
- 5) Use **Tools > Macros > Record Macro** on the Menu bar to start the macro recorder. Calc displays the Record Macro dialog, which includes a **Stop Recording** button (Figure 426).

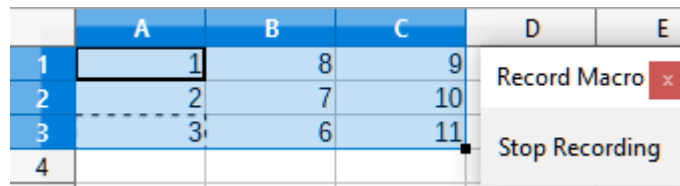


Figure 426: Record Macro dialog with Stop Recording button

- 6) Use **Edit > Paste Special > Paste Special** on the Menu bar to open the Paste Special dialog (Figure 427).

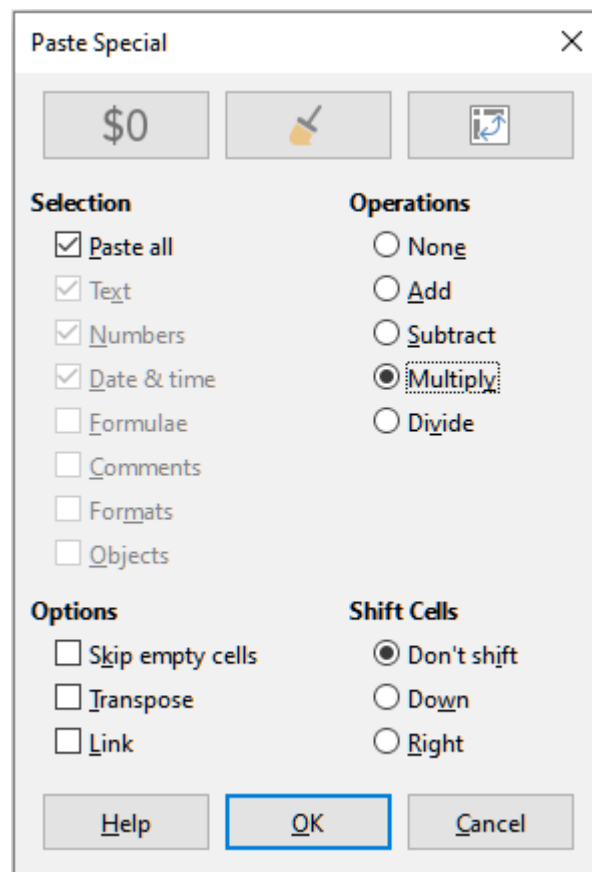


Figure 427: Paste Special dialog

- 7) Select the **Paste all** option in the *Selection* area and the **Multiply** option in the *Operations* area, and click **OK**. The values in cells A1:C3 are now multiplied by 3 (Figure 428).