

- 2) Right-click on the chart and select **Data Table** to open the Data Table dialog shown in Figure 128.
- 3) Modify the data as desired. In addition to changing numbers in the data, use options to insert, move, or delete columns and rows.
- 4) Click **OK** to close the dialog.
- 5) If desired, click outside the chart to leave edit mode.

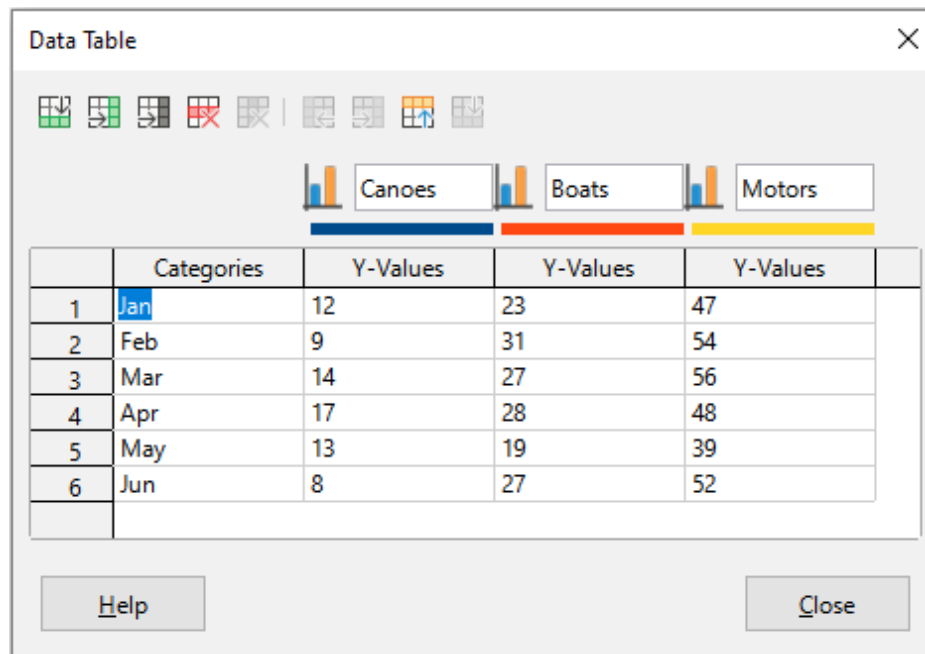


Figure 128: Data Table dialog when a chart is copied into another document

### Dragging replacement data

If the chart is still in Calc and replacement data is in the same spreadsheet, select and drag the new data onto the chart. This is described in “Replacing data by dragging” on page 119.

#### ✓ Note

Calc does not provide a direct way to save chart settings for creating another chart in LibreOffice. Here are three options for using the same chart settings: 1) copy and paste the chart into another file; 2) save the file containing the chart as a new file; and 3) save the chart in a template. Depending on the method used, create a new chart by modifying either the data range or the data table.

### Exporting chart images

Charts can be exported in a variety of image formats for use in other documents. File types include BMP, EMF, EPS, GIF, JPEG, PDF, PNG, SVG, SVM, TIFF, and WMF.

To export a chart in an image format:

- 1) Right-click on the selected chart and select **Export as Image** in the context menu to open the Save as Image dialog.
- 2) In the dialog, type a name for the graphic file, select the location for saving the file, and select the desired graphic format.
- 3) Click **Save** and an image of the chart will be exported to the location specified.