



Figure 474: Choosing security options for opening and saving documents

Security Options and Warnings

If you record changes, save multiple versions, or include hidden information or notes in your documents, and you do not want some of the recipients to see that information, you can set warnings to remind you to remove this information, or you can have LibreOffice remove some information automatically. Note that (unless removed) much of this information is retained in a file whether the file is in LibreOffice's default OpenDocument Format, or has been saved to other formats, including PDF.

Click the **Options** button to open a separate dialog with specific choices (see Figure 475).

Passwords for Web Connections

You can enter a master password to enable easy access to websites that require a user name and password. If you select the **Persistently save passwords for web connections** option, the Set Master Password dialog (not shown here) opens. LibreOffice will securely store all passwords that you use to access files from web servers. You can retrieve the passwords from the list after you enter the master password.

Macro Security

Click the **Macro Security** button to open the Macro Security dialog (not shown here), where you can adjust the security level for executing macros and specify trusted sources.

Certificate Path

Users can digitally sign documents using LibreOffice. A digital signature requires a personal signing certificate. Most operating systems can generate a self-signed certificate. However, a personal certificate issued by an outside agency (after verifying an individual's identity) has a higher degree of trust associated with it than a self-signed certificate. LibreOffice does not provide a secure method of storing these certificates, but it can access certificates that have been saved using other programs. Click the **Certificate** button and select which certificate store to use.



Note

The Certificate Path option appears only on Linux and macOS systems. On Windows, LibreOffice uses the default Windows location for storing and retrieving certificates.