

✓ Note

If you use the **Link to source data** option, each source link is inserted into the target range, then ordered and hidden from view. Only the final results of consolidation are displayed by default.

Consolidation example

Figures 301, 302, and 303 show a simple example of consolidation using a spreadsheet with the sheets *Year 1*, *Year 2*, and *Consolidated Sales*. Figure 301 shows the contents of the *Year 1* sheet, with sales figures by region for each of the four product colors.

	A	B	C	D	E
1		Red	Orange	Green	Blue
2	North	\$84,213	\$87,445	\$5,930	\$31,653
3	East	\$92,609	\$94,959	\$44,466	\$28,606
4	South	\$67,987	\$19,169	\$92,682	\$28,253
5	West	\$29,628	\$95,213	\$74,880	\$10,334
6					
7					
8					
9					

< | << >> > + | Year 1 | Year 2 | Consolidated Sales

Figure 301: Year 1 sales by region

Figure 302 shows the *Year 2* sheet, sales figures by region for each of four product colors. Note the different ordering of row and column labels between the two figures.

	A	B	C	D	E
1		Red	Green	Blue	Orange
2	North	\$11,716	\$94,891	\$68,566	\$71,120
3	South	\$86,039	\$20,239	\$1,194	\$83,642
4	East	\$18,326	\$69,337	\$59,089	\$48,803
5	West	\$60,579	\$25,280	\$75,349	\$47,605
6					
7					
8					
9					

< | << >> > + | Year 1 | Year 2 | Consolidated Sales

Figure 302: Year 2 sales by region

Figure 303 shows the consolidated sales data, created by using the Consolidate dialog settings shown in Figure 300. Note that because the **Link to source data** option was selected, clicking on the plus sign (+) indicators to the left of the data will reveal formula links back to the source ranges.

The source ranges and target range are saved as part of the document. If you later open a document with consolidated ranges, they will still be available in the *Consolidation ranges* list of the Consolidate dialog.