> ✅ **Note**
>
> The *Status* column on the Edit Links dialog always shows the string *Manual* for a link created using the External Data dialog. The string in this column does not reflect the setting of the **Update every … seconds** option on the External Data dialog.

Using the Navigator

You can also use the Navigator dialog or the Navigator deck of the Sidebar to link external data. Access the Navigator dialog by selecting **View > Navigator** on the Menu bar, or pressing *F5*. See Chapter 1, Introduction, for more details about the Navigator.

To insert a link to external data using the Navigator:

1) Open the Calc spreadsheet in which the external data is to be inserted (target document).

2) Open the document from which the external data is to be taken (source document) in Calc. The source document does not need to be a Calc file; it could, for example, be a Microsoft Excel file, an HTML file, or a CSV file. In the case of an HTML file, Calc displays the Import Options dialog (Figure 385) before opening the file.

3) In the target document, open the Navigator (Figure 389). This illustration shows the Navigator for a new file called *Untitled 1*, which currently has no range names, database ranges, or linked areas.

4) At the bottom of the Navigator, select the source document from the drop-down menu (Figure 390). In this case the source is called *summary-indices-constituents* and the file contains three range names which are highlighted with a red box. You may need to click the **+** icon at the left of the *Range names* field to view the names.
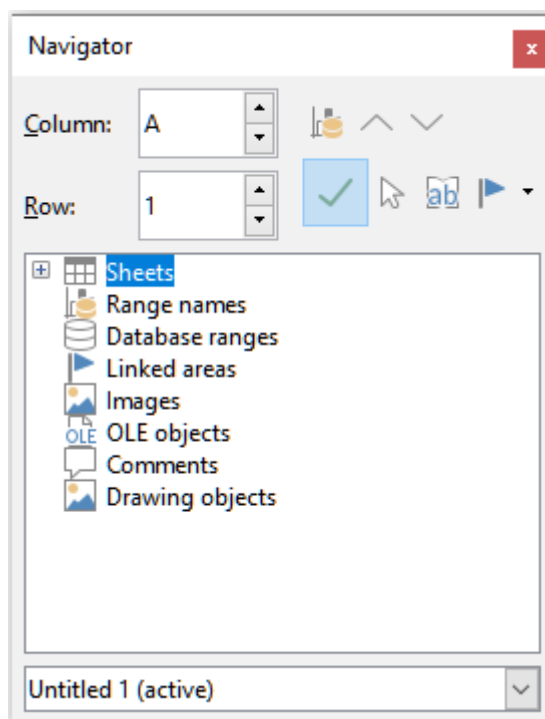

Figure 389: Navigator for target file