

- **Open with PDF reader application:** Use the same application used to display the PDF document to open linked PDF documents.
- **Open with Internet browser:** Use the default Internet browser to display linked PDF documents.

Security tab of PDF Options dialog

Use the *Security* tab (Figure 212) to encrypt and set passwords when you export your spreadsheet and create the PDF file. Setting encryption and passwords also allows you to apply restrictions on printing and if changes or copying can be carried out on the PDF file.

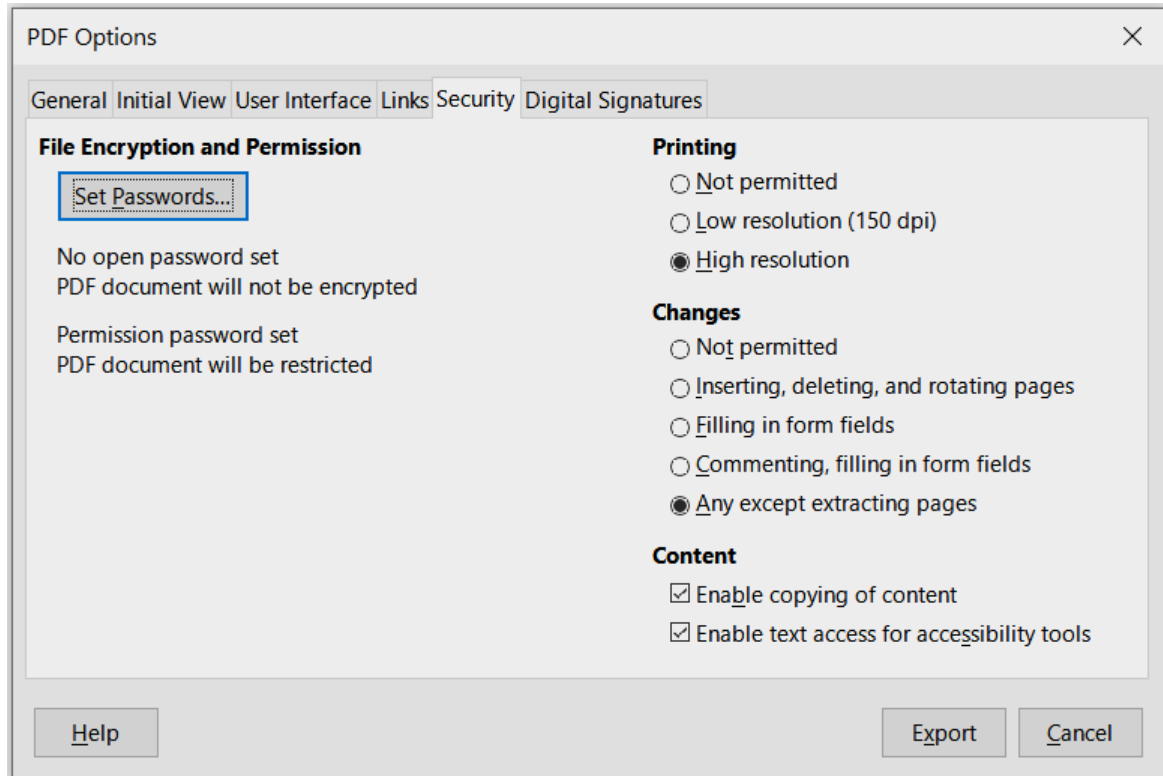


Figure 212: PDF Options dialog – Security tab

Click the **Set Passwords** button to open the Set Passwords dialog (Figure 213), where you enter the passwords. You can enter a password (**Set open password**) to open the file and an optional password (**Set permission password**) to restrict what readers can do with the PDF file.

- With an open password set, the PDF can only be opened with the password. Once opened, there are no restrictions on what the user can do with the document (for example, print, copy, or change it).
- With a permission password set, the PDF can be opened by anyone, but its permissions can be restricted. See Figure 212. After you set a password for permissions, the other choices on the right half of the *Security* tab become available.
- With both the open password and permission password set, the PDF can only be opened with the correct password, and its permissions can be restricted.

The options on the *Security* tab become available only when passwords have been set.

✓ Note

Permissions settings are effective only if the user's PDF viewer respects the settings.