– Click on the **Format Selection** icon on the Formatting toolbar.

– Right-click on the data series and select **Format Data Series**.

4) Click on the tab of the appropriate page to make the changes needed. The options for each page are explained below.

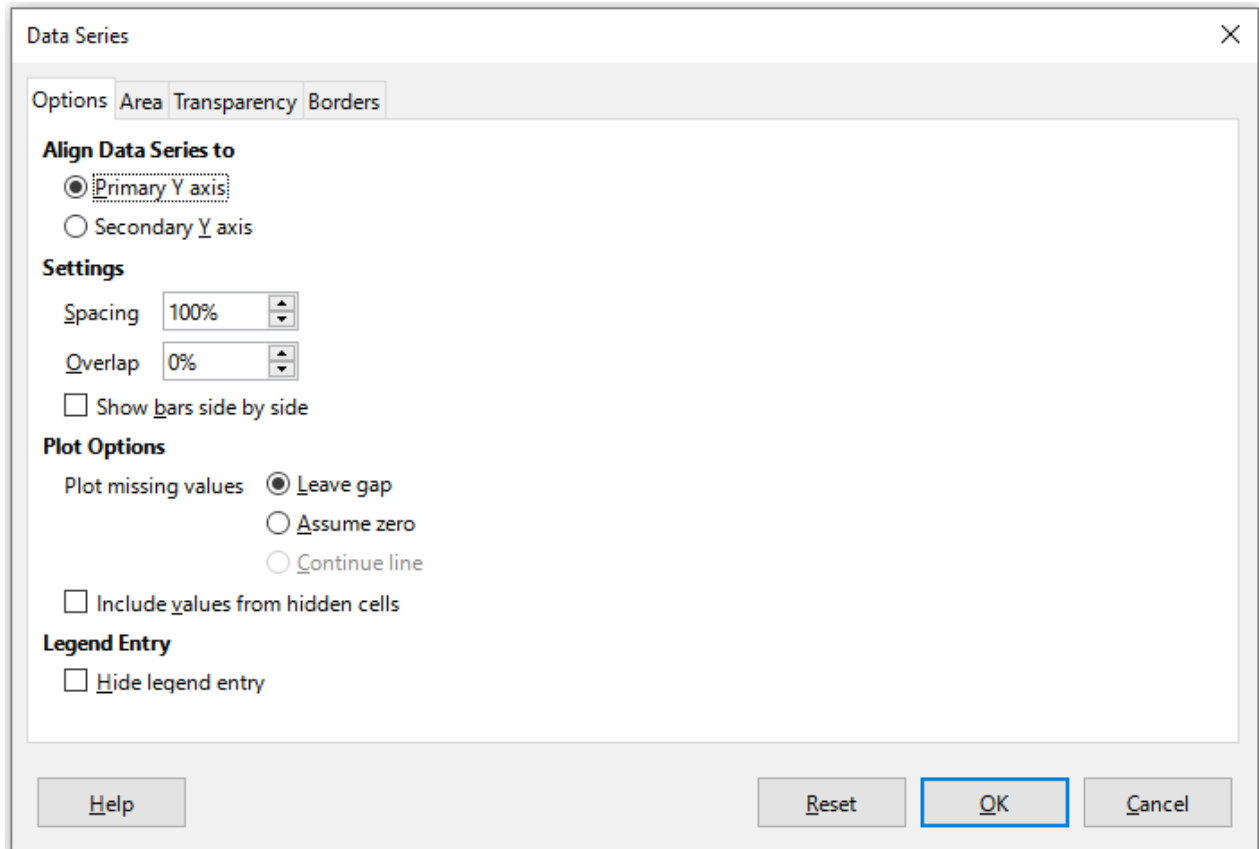5) Click **OK** to save changes and close the dialog. If desired, click outside the chart to leave edit mode.

Figure 90: Data Series dialog – Options tab

> ✔ **Note**
>
> The tabs that appear on the Data Series dialog depend on the type of chart selected. Similarly the controls that appear on each tab may differ depending on the type of chart.

Alignment, spacing, and plot options

Aligning data to secondary Y axis

A secondary axis may be helpful when data differ in units or scale, as in Figure 91. In this case, there are significantly more numbers of one data series (kayaks). To plot all three data series on the same chart, the kayak data series is aligned to a secondary Y axis, which has a wider scale. The color of the secondary Y axis and the axis titles help to show this relationship.

> ✔ **Note**
>
> A data series can be associated with a secondary Y axis only after the Chart Wizard has finished creating the chart.