3) If necessary, you can edit or set the range of selected cells for the print range in the *Range or formula expression* box. See "Editing a print range" on page 225 for more information.

4) Make sure **Document (Global)** is selected from the *Scope* drop-down list.

5) Select **Print range** from *Range Options* to define the settings as a print range.

6) Click **Add** to accept the data and close the dialog.

Printing a named range

To select a named range for printing:

1) Go to **Format > Print Ranges > Edit** on the Menu bar to open the Edit Print Ranges dialog (Figure 202).

2) Select the defined and named print range from the *Print Range* drop-down list.

3) Click **OK** to close the dialog.

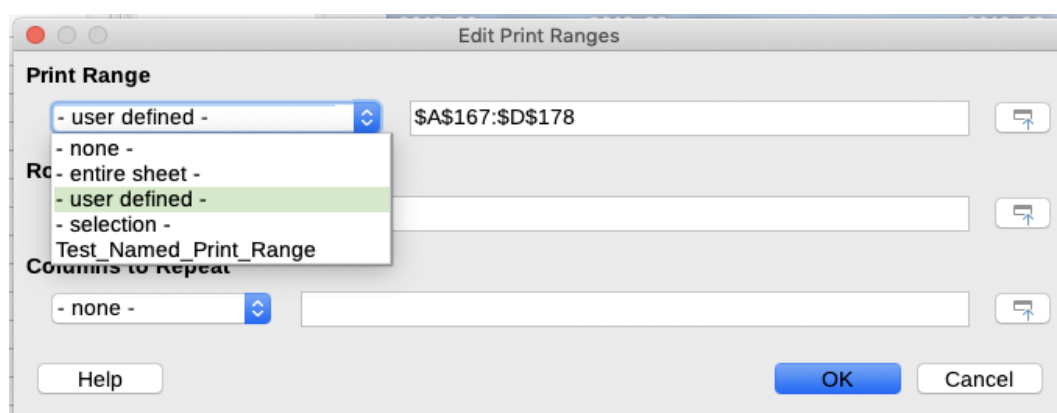4) Open the Print dialog, which will show only the named range in the preview area. Click **Print**.

Figure 202: Choosing a named range for printing

Deleting a named print range

To delete a named print range if it is no longer required:

1) Go to **Sheet > Named Ranges and Expressions > Manage** on the Menu bar, or press *Ctrl+F3*, to open the Manage Names dialog (Figure 203).

2) Select the named print range you want to delete and confirm it is a print range by checking the options in *Range Options*.

3) Click **Delete** and then click **OK** to close the dialog.