

**Mail**

Recipient:

Subject:

**Further Settings**

Frame:  Form: Text

Text:

Name:

Figure 381: Mail controls on the Hyperlink dialog

## Document

For document hyperlinks, the controls above the *Further Settings* area change to those shown in Figure 382.

**Document**

Path:

**Target in Document**

Target:

URL:

Figure 382: Document controls on the Hyperlink dialog

- **Path.** Specify the path of the file to be opened. Leave this blank if you want to link to a target in the same spreadsheet. The **Open File** icon opens a file browser for you to locate the document to be opened.
- **Target.** Optionally specify the target in the document (for example a specific sheet). Click on the **Target in Document** icon to open a Navigator window where you can select the target, or if you know the name of the target, you can type it into the box.

## New Document

For New Document hyperlinks, the controls above the *Further Settings* area change to those shown in Figure 383.

- **Edit now / Edit later.** Specify whether to edit the newly created document immediately or just create it.
- **File.** Enter the name of the file to be created. The **Select Path** icon opens a directory picker dialog.
- **File type.** Select the type of document to be created (for example, text document, spreadsheet, or drawing).