

Figure 84: Titles formatting dialog (after selecting All Titles option)

Legends

When a legend is displayed, it shows data series names along with their graphical representations, such as bars, lines, or points. It will also show trend lines when those are turned on, as shown in Figure 85.

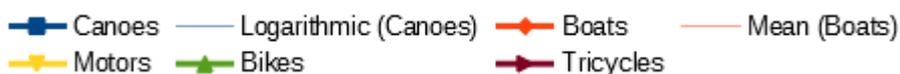


Figure 85: Example of a chart legend at the bottom of a chart

Positioning, inserting or deleting legends

Inserting or deleting only

To only insert or delete a legend:

- 1) Enter edit mode by double-clicking the chart. The chart should now be surrounded by a gray border.
- 2) Do one of the following:
 - Click on the **Legend On/Off** icon on the Formatting toolbar. The default position for inserting a legend is on the right side of the chart.
 - Right-click in the chart area and select **Insert Legend** or **Delete Legend** in the context menu.
- 3) If desired, click outside the chart to leave edit mode.

✓ Note

The names in the legend are the data series names. They are taken from the *Name* data range, discussed in “Selecting data series” on page 103. Change a legend name by changing the text in the spreadsheet.