

- 3) Make the necessary changes to the style attributes. For more information on style attributes, see “Cell style attributes” on page 184 and “Page style attributes” on page 193.
- 4) Click **OK** to save the changes and close the dialog.

### **Note**

The **Modify** command is unavailable if one or more sheets are protected, even if the cell style to be modified is being used in an unprotected sheet.

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## Renaming styles

You can rename custom styles, but not the styles supplied with Calc.

- 1) Go to the Styles panel in the Sidebar (Figure 157) and click the icon for the type of style you want to rename.
- 2) Right-click on the style you want to rename and select **Modify** from the context menu to open either the Cell Styles dialog or the Page Styles dialog.
- 3) On the *Organizer* tab, rename the style, and click **OK**.

## Deleting styles

You can delete custom styles, but not the styles supplied with Calc. Custom cell styles can only be deleted if they are not applied. If an applied page style is deleted, affected sheets revert to the *Default Page Style*.

- 1) Go to the Styles deck in the Sidebar (Figure 157) and click the icon for the type of style you want to delete.
- 2) Right-click on the style you want to delete and select **Delete** from the context menu.
- 3) Select **Yes** on the warning message, if displayed.

## Hiding and showing cell styles

You can shorten the list of cell styles by hiding some of them. Only styles that are not being used in the spreadsheet can be hidden.

- 1) Go to the Styles deck in the Sidebar and click on the **Cell Styles** icon.
- 2) Right-click on an unused cell style and select **Hide** in the context menu. The style is then moved to the *Hidden Styles* category in the Styles deck.

To show hidden cell styles:

- 1) Go to the Styles deck in the Sidebar.
- 2) Click on the drop-down list at the bottom of the panel and select **Hidden Styles** from the list.
- 3) To revert, right-click on the hidden style you want to show and select **Show** in the context menu.

## Filtering the list of styles

You can filter the list of styles as follows:

- 1) Go to the Styles deck in the Sidebar.
- 2) Click on the drop-down list at the bottom of the panel.
- 3) Select the category of styles to display in the Styles deck:
  - **Hierarchical** – lists the styles in their hierarchical relationship, for example *Heading 1* and *Heading 2* under *Heading*, or *Accent 1*, *Accent 2*, *Accent 3* under *Accent*.